



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by A.I.C.T.E, P.C.I, New Delhi, Recognized by the Govt. of A.P. & Affiliated to JNTUK-Kakinada)
Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram (Dist) -531162.
www.avanthipharma.ac.in., principal@avanthipharma.ac.in

Ref No: AIPS/IQAC/2022-2023/02

Date:16.11.2022

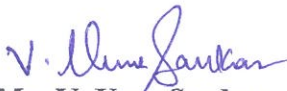
To,
The Members of IQAC
Avanthi Institute of Pharmaceutical Sciences,
Cherukupally (Village), Near Tagarapuvalasa Bridge

CIRCULAR

This is to bring to your kind notice that the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Pharmaceutical Sciences will be held on 22.11.2022 at 02.00 PM in the conference hall of the college. All the members of IQAC are requested to be present for the meeting without fail.

Agenda:

1. Minutes and actions of IQAC meeting held on 25.07.2022
2. Preparations for NAAC accreditation
3. Discussion on Final year student Projects
4. Framing of Research policies for promoting research culture and organization of Conferences/Workshop/FDP/STTP etc.
5. Planning of Transport facility for non-residential students
6. Certification-programs
7. Any other item with permission of chairman


Mr. V. Uma Sankar
(Coordinator IQAC)




Principal

(Principal IQAC)
Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162

Copy to:

1. Principal office, Avanthi Institute of Pharmaceutical Sciences, VSKP
2. Vice Principal, Avanthi Institute of Pharmaceutical Sciences, VSKP
3. All Concerned members.
4. Notice board, IQAC cell.



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Internal Quality Assurance Cell (IQAC)

Ref No: AIPS/IQAC/2022-2023/02

Date: 22.11.2022

IQAC Minutes of Meeting

IQAC coordinator Mr. V.UmaSankar extended a warm welcome to the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

Agenda Item 1: To review the minutes of IQAC meeting held on 25.07.2022

Resolution:

The members reviewed the IQAC minutes of meeting held on 25.07.2022, assessed the progress and approved the same.

Agenda Item 2: Preparations for NAAC accreditation

Resolution:


- IQAC Committee Coordinator, Mr. V. Uma Sankar briefed the members regarding the preparatory work in view of NAAC Peer Team visit for Institutional Accreditation. The Coordinator, IQAC highlighted the importance of showcasing various activities of student clubs, professional society activities, teaching-learning and evaluation, self learning activities, faculty development activities, facilities available, knowledge resources, etc.
- It is resolved by the committee to display all the activities related to student development, faculty development, teaching learning and evaluation, professional society activities, available facilities and knowledge resources. The senior faculties were apprised to display the research funding, research publications, revenue generated through consultancy, innovative projects by students to inform the committee regarding the continuous improvement activities.
- Further, all the members suggested the importance of highlighting the efforts put on by the Institution for continuous improvement. The committee expressed its satisfaction on the progress of the preparatory work for institutional accreditation by NAAC.

Agenda Item 3: Discussion on Final year student Projects

Resolution:

- Each final year student presented their project proposals, highlighting the objectives, methodology, and expected outcomes. Faculty members were encouraged to provide




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constructive feedback.

- Supervisors for each project were assigned based on their expertise and availability. The importance of regular meetings between students and supervisors was emphasized for effective guidance.
- A discussion on the timeline for each project was conducted. The deadlines for various project milestones, including literature review, data collection, analysis, and final submission, were established.
- The availability of resources, including laboratory equipment, materials, and software, was discussed. Any additional requirements for successful project completion were noted for further consideration.
- Student representatives provided insights into the concerns and suggestions raised by their peers regarding the projects. The faculty addressed these concerns and assured students of continuous support throughout the project duration.

Agenda Item 4: Framing of Research policies for promoting research culture and Organization of Conferences /Workshop /FDP /STTP etc.

Resolution:

- The primary focus of the meeting was to frame comprehensive research policies that would enhance and promote a robust research culture within Avanathi Institute of Pharmaceutical Sciences.
- Members actively participated in reviewing and providing feedback on the proposed policies.
- Key points discussed included:
 - Encouraging interdisciplinary research.
 - Support for faculty research initiatives.
 - Promoting student involvement in research activities.
 - Collaboration with industry and other research institutions.
 - Funding and resource allocation for research projects.

Organization of Conferences/Workshops/FDP/STTP:

- The committee deliberated on the importance of organizing conferences, workshops, Faculty Development Programs (FDP), and Short Term Training Programs (STTP) to foster academic and research excellence.
- Discussion points:



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- Identification of potential themes for conferences and workshops.
- Guest speaker invitations and collaborations.
- Allocation of resources and responsibilities for event organization.

Budget Allocation for Research and Events:

- The financial implications of the proposed research policies and upcoming events were discussed.
- Committee members provided insights on ensuring efficient resource utilization.

Agenda Item 5: Planning of Transport facility for non-residential students

Resolution:

The main agenda of the meeting was to discuss the implementation of a reliable and efficient transport facility for non-residential students. The following points were discussed:

- Brief overview of the current transportation situation for non-residential students was presented.
- Planning for a conducting questionnaire and collecting feedback from students.
- Determination of the budget available for implementing and maintaining the transportation facility.
- Discussion on designing efficient routes that cater to the majority of non-residential students.
- Coordination with local authorities, if necessary.
- Emphasis on ensuring the safety and compliance of the chosen transportation mode with relevant regulations.
- Discussion on the need for periodic safety checks and audits.
- Mr. V. Uma Sankar, appreciated the efforts made by College Transport in charges in rendering their duties effectively in smooth running of college bus transport system.

Agenda Item 6: Certification-programs

Resolution:

- Coordinator, IQAC has informed about the importance of certification by MOQS of our students and faculty members in the pursuit of quality. He also said that number of registrations in NPTEL courses from faculty members is very less in number.
- The IQAC Coordinator instructed all the heads of the departments that every faculty member must register for APTI, ISRD and NPTEL course, and complete at the



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earliest. It has been decided to compensate the registration fees for faculty members to obtain certification for them.

Agenda Item 7: Any other matter with permission of chairperson.

Resolution: The meeting ended on an assertion by all members as accepting the advice given by the Director to meet regularly over informal discussion about the status of the work completed.

Closure :

The meeting concluded with a vote of thanks, expressing gratitude to all participants for their active involvement and commitment.

Sl.No.	Name of the Member	Position	Signature
1	Dr. M. B. V. Raju Principal & Professor	Chair person	
2	Mr. V. Uma Sankar Associate Professor	Coordinator IQAC	
3	Mr. I. Shravan Kumar Member of GB	Member	
4	Mrs. B. Chaitanya Associate Professor	Member	
5	Mrs. M. Madhavi Kumari Associate Professor	Member	
6	Mr. A. Nanaji Associate Professor	Member	
7	Ms. Y. V. Vandana Associate Professor	Member	
8	Dr. T. Rushi Naidu Assistant Professor	Member	
9	Dr. B. Manoj Kumar Associate Professor	Member	
10	Ms. D. Purnima Associate Professor	Member	
11	Mrs. B. Aruna Assistant Professor	Member	
12	R. L. Narayana, VNS Central Head Viaskhapatnam	Industry Member	
13	Dr. V. C. Randeep Raj Placement Officer	Member	
14	Mr. M. S. Santosh Kumar Administrative Officer	Senior Administrative Officer	
15	Mr. R. Appala Narsayya Sarpanch, Chernkupally (Village) Local Society	Nominee	
16	Ch. L. Sirisha (women protection secretary) Alumni	Nominee	



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17	Ms. R. Harsha Vardhini Pharm-D4 th year roll no- 19T51T0016 Student	Nominee	
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Mr. V. Uma Sankar

(IQAC Coordinator)


Principal

(Chairman IQAC)



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